

MINUTES OF THE MEETING OF THE JOINT RECREATION BOARD OF THE VILLAGE OF OTTAWA HILLS, OHIO HELD ON OCTOBER 7, 2009 AT 7:30 A.M.

Chairperson Lori Dixon called the October 7, 2009 meeting of the Ottawa Hills Joint Recreation Board to order at 7:30 a.m. In attendance were Board members Willis Day, Gretchen Rohm, Margaret Rodriguez, and Lori Dixon. Also in attendance were Cathy Heidelberg, Dorothy Figy, Marc Thompson, and Nasrin Afjeh. Board member Norma King was absent and not expected to be at the meeting.

Mr. Day made a motion to approve the minutes from the September 2, 2009 meeting. Mrs. Rohm seconded the motion which passed unanimously.

Mr. Day then made a motion to approve the minutes from the September 16, 2009 meeting. Mrs. Rodriguez seconded the motion which passed unanimously.

There were no guest comments.

Board member Willis Day then led a discussion of the proposed Code of Regulation suggesting that they should be reviewed and subject to approval by the Board of Education and the Village Council. He specifically identified those portions of the proposed Code of Regulations which dealt with filling vacancies on the board as needing Council and the Board of Education approval.

Mr. Day then made a motion to approve the proposed Code of Regulations subject to approval of Section 1(c) by the Board of Education and the Village Council. Mrs. Rodriguez seconded the motion which passed unanimously.

The Board of Education is scheduled to meet in the near future and this item will be on their agenda. The Village Council will not meet until November 4 and that item will be put on the agenda.

Chairperson Dixon expressed her thanks to Mr. Day for his efforts in this regard and asked that the Code of Regulations be placed on the website.

Beverly Gottlieb entered the meeting at this time.

Discussion then turned to a proposed job description for a full time position. Mrs. Dixon had worked on a job description and provided a draft for review. She discussed the need to focus on the broader issues and not limit the position to one that was dealing primarily with youth athletics and therefore the position has been identified as Director of Village Life.

Discussion followed regarding the potential for having the person be certified by the National Alliance of Youth Sports. Discussion also involved the extensive nature of the job description and the variety of tasks and responsibilities.

Attention then turned to the draft budget related to 2010 and the employment of a full time person. A review of the draft budget and the various assumptions from which the draft budget was derived then followed.

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Mrs. Dixon stated that use of the new turf field should make camp activities much more attractive and could lead to all day camps similar to those held by Maumee Valley Country Day School. Therefore, the use of the turf field could be a significant revenue generator.

Mrs. Dixon continued stating that she hopes that there will be a focus not just on athletics but also on drama, cooking, art, etc.

Mr. Day suggested that more detail is necessary particularly on the revenue side of the proposed budget.

Mrs. Gottlieb commented that the availability of school facilities can be problematic during the summer. Often the rooms are not available because of cleaning and painting, etc.

Mr. Day asked about any sense for demand. Mrs. Gottlieb stated that she believed there would be a strong demand for all day camps if the facilities and personnel were available to run them well.

To support the proposed business plan particularly as it relates to demand for services and potential revenue a quick survey will be developed and inserted in the elementary school "take home" envelope. That information will be used to refine the business plan in advance of a Finance Committee meeting of the Village Council.

Mr. Day said that he would not be available to attend the Finance Committee meeting but would be available to work on the business plan prior to the upcoming Finance Committee.

Mrs. Dixon reported that three Task Force Chairman have been working hard and making great progress. Those are Jay Brewster dealing with facilities, Burt Jamieson dealing priorities or scheduling and Jeff Deckebach dealing with overall philosophy.

Discussion then turned to the upcoming parade with Mrs. Dixon saying that about 20 groups have expressed interest. She reported that the survey responses are coming in well and that she will be compiling those responses and a summary in the near future.

Mrs. Rohm said that the website now has the ability to link to other sites but any site that is linked to the school website must meet school requirements.

It was agreed that the next meeting will be held on October 21. Mr. Day reminded everyone that he would not be in attendance at that date.

There being no further business the meeting was adjourned at 8:50 a.m.

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Willis Day, Secretary