

Board of Education  
Ottawa Hills Local School District  
Toledo, Ohio

**Regular Business Meeting**

Tuesday, October 18, 2011  
4:30 p.m.  
Ottawa Hills Community Room

**I. Call to Order – President**

**II. Roll Call**

Mr. Greeley	_____	Ms. Rohm	_____
Mr. Johnson	_____	Mr. Wilson	_____
Mr. Lewis	_____		

**III. Approval of Agenda**

Are there any items to be removed?

**Adoption of the Agenda approves adoption of the Consent Agenda** – Action by the Board of Education in “Adoption of the Consent Agenda” at this point of the agenda means that items IX.A. through X.I. are adopted by one single motion unless a member of the Board, the Superintendent, or the Treasurer requests that an item be removed from the “Consent Agenda” and be voted upon separately.

**IV. Introduction of New Staff Members – Kevin Miller**

- Elicia Burnard – paraprofessional
- Jonathan Corbett – paraprofessional
- John Docis – custodian
- Eric Miklovich – custodian
- Amy Wolff – part-time kindergarten teacher

**V. Correspondence**

**VI. Audience Participation**

**Procedures for Audience Participation**

1. Speakers will be recognized by the school board president and will identify themselves by name and address, group affiliation (if and when appropriate), and topic to be addressed.
2. Individual speakers are limited to five minutes.
3. No person shall speak more than once until all wishing to speak have been heard.
4. All statements shall be directed to the school board president; no person may address or question Board members individually.
5. The Board may prohibit public comments that are repetitive, disruptive, or harassing.
6. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

Reference: Board Policy 0169.1

**VII. Staff Reports**

A. Superintendent’s Update – Kevin Miller

B. District Inservice Meeting Report – Kevin Miller Exhibit 1

### **VIII. Superintendent Committees and Board Member Reports**

- Mr. Greeley – Finance and Audit, Policy/Legislation, Community Relations, Village Council
- Mr. Johnson – Building and Grounds, Curriculum, OH Foundation
- Mr. Lewis – Finance and Audit, Curriculum, American Field Service
- Ms. Rohm – Buildings and Grounds, Personnel, OHSPA, OSBA, Joint Rec Board
- Mr. Wilson – Personnel, Community Relations, Policy/Legislation, Athletic Boosters, Music Association, OSBA

### **IX. Treasurer’s Report**

- A. Approve minutes from the September 20, 2011 regular meeting and October 6, 2011 special meeting
- B. Approve investment and financial reports
- C. Approve five-year forecast Exhibit 2
- D. Recommend adoption of the following Resolution to comply with the newly adopted board policies 6620 and 6625, and O.R.C. 3313.291 and 3313.51:

The Ottawa Hills Local Schools Treasurer’s Office will establish and maintain three (3) District Petty Cash Accounts: one for the high school office, one for the elementary school office, and one for the district office.

The Petty Cash Account balance for each of these offices shall be \$300.00. The maximum amount for any single expenditure from Petty Cash shall not exceed \$25.00 and receipts must be provided for all reimbursements.

The District’s designated custodian of the District Petty Cash Account will be the Assistant to the Treasurer, Ronald Stevens.

### **X. Superintendent’s Report**

- A. Accept donations as follows:
  - Monetary gifts for a high school lectern, from Class of 1981
  - Gift of \$100.00 in memory of Jeff McFellin, from Becky and Rick Powell of 2314 Goddard, Toledo 43606
- B. Accept the resignation of Joseph Franks as Boys’ Assistant Basketball Coach Exhibit 3
- C. Employ the following individuals in supplemental salary positions for the 2011-2012 school year, pending receipt of current BCI and FBI record checks and Pupil Activity Supervisor Permits as required by Ohio Revised Code:
  - Donald Stevens –Noon Duty Supervisor (hourly), retroactive to October 12, 2011, \$24.53
  - Jeff Deckebach–Girls’ Softball Coach, \$5,547

- E. Employ Alex Boiano, Jennifer Griffin, Jacob Kubuske, Delia Longthorne, and Isabelle Vonsturm-Day as substitute teachers for the 2011-2012 school year
- F. Employ Eric Miklovich as junior/senior high school custodial crew chief, retroactive to September 15, 2011
- G. Approve four (4) days leave of absence for Ingrid Mendez, to be taken December 21, 2011, and January 4, 5, and 6, 2012 Exhibit 4
- H. Approve disposal of art room supplies that are outdated Exhibit 5
- I. Approve an executive session in order to consider one or more of the following matters:
  - 1. The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee or regulated individual requests a public hearing.\*
  - 2. The purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure or information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.\*
  - 3. Conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
  - 4. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.\*
  - 5. Matters required to be kept confidential by federal law or regulations, or state statutes.\*
  - 6. Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.\*
    - From Sunshine Law for Schools, Published by the Ohio School Boards Association

## **XI. Adjourn**

Respectfully submitted,

Kevin Miller  
Superintendent

There will be a reception to introduce new staff members immediately following the Board Meeting.